

## **ATTENTION**

On 5<sup>th</sup> April, 2024, enrolment will begin into elective subjects and seminars realised in the 2023/2024 as well as 2024/2025 academic years. The enrolment will take place **electronically through the USOSWeb system**. Detailed information on the offer of seminars is provided on the Website of the Faculty of Management in the 'Enrolment into courses' tab. The descriptions of the electives are in the USOSWeb system.

**ATTENTION!** Before you begin to enrol into the courses, please familiarise yourself with the announcement concerning the enrolment within the study programme that you are part of.

### **Dates of the registration**

The registration is run according to the following schedule:

**Study programme: Business Management; Business and Digital Analytics – 2<sup>nd</sup>-cycle full-time studies**

- elective courses
- MA seminars

**5<sup>th</sup> April, 2024, from 08:00 p.m. until 14<sup>th</sup> April, 2024, 11:00 p.m.**

**Study programmes: Business Management; Digital Communication and Social Media for Management; Management and Finance – 1<sup>st</sup>-cycle full-time studies**

- BA seminars

**19<sup>th</sup> April, 2024, from 08:00 p.m. until 28<sup>th</sup> April, 2024, 11:00 p.m.**

**Study programmes: Business Management; Digital Communication and Social Media for Management; Management and Finance – 1<sup>st</sup>-cycle full-time studies**

- elective courses

**3<sup>rd</sup> June, 2024, from 08:00 p.m. until 9<sup>th</sup> June, 2024, 11:00 p.m.**

The student's grade point average (GPA) is what determines whether the student is accepted to a given seminar group or not:

- for students of the 1<sup>st</sup>-cycle studies – the GPA from their 1<sup>st</sup> year of studies
- for students of the 2<sup>nd</sup>-cycle studies – the GPA from their 1<sup>st</sup> semester of studies

Seminar has its separate code in the USOS system and it is ascribed to a particular supervisor. The fourth and the fifth letters of the code define the initials of the supervisor, e.g. 0800-ZS0JJK, where JK stands for Jan Kowalski.

After the enrolment is over, seminars groups with no left places will be closed. Students who enrolled into such a group but were not qualified due to a low GPA will be able to make their second choice. During the period of the enrolment, the students can register and unregister any number of times.

### **ATTENTION!**

**Students who will fail to register will be ascribed in the administrative manner to groups which will have places left.**