

CONFERENCE REGULATIONS
of the
8th International Scientific Conference "Prospects for the Development of
Entrepreneurship From a Global Perspective"

I GENERAL PROVISIONS

1. The organizer of the 8th International Scientific Conference "Prospects for the Development of Entrepreneurship From a Global Perspective", hereinafter referred to as the Conference, is the Department of Entrepreneurship and Industrial Policy, Faculty of Management, University of Lodz in Lodz, hereinafter referred to as the "Organizer". *The conference* is organized online in Łódź, at the Faculty of Management of the University of Łódź.
2. *The conference* will be held on April 17, 2024 and will be conducted online using the MS Teams tool. The languages of *the Conference* are English and Polish. *The conference* is recorded by the Organizer. As a result of the registration, the image and statements of the Participants will be recorded and preserved.
3. The provisions of these Regulations constitute an integral part of the registration for participation in *the Conference* and apply to all Participants.
4. Sending an application to participate in *the Conference to the Organizer* is tantamount to the Participant's acceptance of the provisions of these Regulations.
5. The Organizer reserves the right to make changes to the Conference Program and Regulations of *the Conference* as well as the right to change the date of *the Conference* or cancel it.
6. In case of cancellation of *the Conference*, the Organizer undertakes to notify registered Participants of this fact by e-mail no later than 7 days before the planned start date of *the Conference*.

II CONDITIONS OF PARTICIPATION

1. A participant of *the Conference* may be an adult natural person who meets all the conditions specified in point 2 below. The order of registration determines the participation of passive participants in the Conference.
2. The condition for obtaining the status of a *Conference Participant* is the total fulfillment of the following conditions:
 - 1) application for participation via the electronic registration form, the link to which is available on the *Conference* website;

- 2) receiving an electronic notification confirming successful registration. If there is no such information immediately after submitting the registration form, please contact the Organizer by sending a message to the following e-mail address: anna.piotrowska@uni.lodz.pl.
3. There are two forms of participation in *the Conference* :
 - 1) passive participation – Participant who has met all the conditions for participation in point 2 above. As part of passive participation, the Participant is entitled to participate *online* in *the Conference*; A passive participant is also a person registered as a *Conference Participant* who is a co-author of the speech but does not present the submitted paper;
 - 2) active participation - a Participant who was invited by the Organizer to present a paper and met all the conditions for participation in point 2 above. As part of active participation, the Participant is entitled to participate *online* in *the Conference* and to deliver the submitted paper in the form of an oral presentation.
4. In the case of joint development of a paper by several authors, the paper will be delivered during *the Conference* in the form of an oral presentation by one of the authors.
5. If the Participant uses a PowerPoint presentation (extension: .ppt or .pptx) while delivering a paper , they are obliged to submit the presentation to the Organizer at least 3 business days before *the Conference*.
6. The Organizer may - at the Participant's request - issue a certificate of participation in *the Conference*.

III RULES OF THE CONFERENCE

1. The deadline for registering participation in *the Conference* is March 27, 2024. After this date, registration will be unavailable unless the Organizer extends the registration deadline. The Organizer reserves the right to refuse registration if the limit of *Conference Participants is reached*.
2. The Organizer determines the *Conference program* and has the right to make changes to it, also on the day of *the Conference* , including the right to change the time schedule and the order of presentations.
3. The Organizer is not responsible for technical or organizational problems of Participants related to their participation in the Conference, resulting from reasons beyond their control.
4. The participant is fully responsible for all materials and information presented during the Conference. The participant is obliged to ensure that all statements and presentations presented by them during the Conference do not violate the law or the rights or personal rights of third parties.
5. The Participant undertakes to comply with these Regulations, social rules, instructions and organizational and technical instructions of the Organizer.
6. In order to participate in *the Conference*, *the Participant* must have a computer, smartphone or tablet with an Internet connection, a built-in or external microphone, and an optional webcam. The Organizer recommends the following hardware solutions to participate in *the Conference* :

- a) requirements for active participants - headphones with a microphone recommended (not the microphone built into the laptop) Internet optimal, min. 20/20 Mbps , Ethernet (wired); The Organizer draws the Participants' attention to a less stable Wi-Fi connection and worse sound quality;
 - b) requirements for passive participants - Internet optimally min. 20/20 Mbps. The minimum allowed is 10/10 Mbps .
7. At least 24 hours before the start of the Conference, an invitation to participate containing a link to the Conference will be sent to the e-mail address provided by the Participant in the registration form.
 8. The participant is obliged to indicate his or her participation in the Conference by providing his or her full name and surname. The participant is obliged to provide true and identifying personal data.
 9. The Participant undertakes not to provide the link enabling participation in the Conference to persons who are not registered as Participants.
 10. An active participant speaks during the Conference at the time allocated and has the right to take part in the discussion moderated by the Organizer. A passive participant has the right to ask questions to the speakers only via chat, and may also request via chat to speak during the discussion. The moderator appointed by the Organizer decides whether a passive Participant will be allowed to speak during the discussion.

IV PAYMENTS

Participation in the conference is free of charge.

V RESIGNATION FROM PARTICIPATION IN THE CONFERENCE

The Participant may resign from participation in *the Conference* only by sending appropriate information to the e-mail address: anna.piotrowska@uni.lodz.pl.

VI IMAGE

1. By turning on the camera and/or microphone in his device during the Conference, the Participant consents to the free dissemination of his image and voice by the Organizer in connection with the organized Conference.
2. Passive participants who do not want their image and/or voice to be disseminated during the Conference are obliged to turn off the camera and/or microphone on their device. Passive participants who decide to turn off the camera/microphone can direct questions to the speakers during the Conference or speak via chat.
3. The active participant consents to the processing of their personal data by the University of Lodz, Narutowicza 68, 90-136 Łódź, consisting in recording and making public the image and statements recorded during the Conference free of charge, including marking the statements with his or her name and surname, and placing recordings of the statements on the websites and social networking sites of the University of Lodz for promotional, educational and science popularizing purposes.

4. *Conference* Participant grants the University of Lodz a non-exclusive and free license to use his statements recorded during *the Conference* , including marking the statements with his name and surname, in the following fields of use:

- 1) in terms of recording and reproduction - production, recording using all techniques, in particular: magnetic, photosensitive, audiovisual, digital, optical, computer recording techniques, regardless of the format and medium, size, form and technique;
- 2) in terms of dissemination - public display, reproduction, as well as making it publicly available in such a way that everyone can have access to it at a place and time of their choosing, including on the Internet and other ICT, multimedia and computer networks, in particular on the website of the University of Lodz.

By granting the license - the Participant ensures that the use of their statements in the scope presented will not violate anyone's rights, in particular intellectual property rights, and does not require obtaining any permission from a third party.

VII. PERSONAL DATA PROTECTION

Pursuant to Art. 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general regulation on the protection of personal data), hereinafter referred to as "RODO", we would like to inform you that:

1. The administrator of personal data is the University of Łódź with its registered office in Łódź, ul. Narutowicza 68, 90-136 Łódź.
2. In any case, you can contact the Data Protection Inspector: to the above-mentioned correspondence address with the note: Data Protection Inspector of the University of Lodz or by e-mail at the following e-mail address: iod@uni.lodz.pl
3. Personal data including: name(s) and surname, e-mail address, telephone number, academic title, affiliation will be processed for the following purposes:
 - registration of participation, and to organize and run the 8th International Scientific Conference "Prospects for the Development of Entrepreneurship From a Global Perspective" organized on April 17, 2024 by the University of Lodz using the MS Teams tool;
 - communicating with Participants on matters related to *the Conference*, documenting its course, including, among others: preparing a list of Participants, issuing testimonials/certificates of participation;
 - receiving information about future conferences and events with a scientific profile or popularizing science, organized by the University of Lodz, to the e-mail address indicated in the application, if you consent to receiving information about future conferences and events.

Personal data in the form of image and name and surname will be used for the following purposes:

- promotional, educational and science popularizing on social networking sites, i.e. LinkedIn , Facebook and YouTube on the account of the University of Lodz in the event of consent to the use of the image;
4. Personal data will be processed on the basis of:
 - art. 6 section 1 letter e) RODO in connection with Art. 2 and 11 of the Act of 20 July

- 2018, Law on Higher Education and Science (because it is necessary to perform a task carried out in the public interest or as part of the exercise of public authority entrusted to the administrator in connection with the mission of the higher education and science system in the field of education, scientific activity, shaping civic attitudes, as well as participation in social development and the creation of an economy based on innovations);
- art. 6 section 1 letter b) RODO (because it is necessary for the performance of a contract to which the data subject is party or to take action at the request of the data subject before concluding a contract);
 - art. 6 section 1 letter c) RODO (in connection with the requirements of law and internal legal acts in force at the University of Lodz);
 - art. 6 section 1 letter a) RODO based on your consent to the processing of personal data (in the case of consent to use your image or receive information about future conferences and events);
5. If the processing of personal data is based on your consent, you have the right to withdraw your consent at any time without affecting the lawfulness of the processing that was expressed before the consent was withdrawn.
 6. Personal data may be made available to the entity organizing the Conference and other entities authorized under the applicable legal provisions and relevant contracts concluded with the University of Lodz. Your personal data (in the form of a registered image) may also be processed by the provider: MS Teams platform, YouTube service, Google LLC and Facebook service by Meta Platforms in their data processing centers.
 7. Personal data will be stored for the period necessary to achieve the purposes referred to in point 3, for the period of storage of the financial and accounting documentation *of the Conference* by the University of Lodz. In situations provided for by law, personal data may also be processed for the period necessary to establish and pursue any claims. *If you permit to the use of your image or receive information, your personal data will be stored until you withdraw your permission.*
 8. You have the right to:
 - 1) access to the content of your data,
 - 2) to rectify your data if it is inconsistent with the actual situation,
 - 3) to delete, limit processing and transfer data - in cases provided by law,
 - 4) to object to data processing,
 - 5) to lodge a complaint with the supervisory authority, which is the President of the Office for Personal Data Protection based in Warsaw at Rates 2;
 9. Providing your personal data is voluntary, but necessary to achieve the purposes referred to in point 3.

VIII FINAL PROVISIONS

1. Any disputes that may arise from participation in *the Conference* will be resolved by the court competent for the registered office of the Organizer.
2. In matters not regulated by these regulations, the provisions of Polish law shall apply.
3. The Regulations enter into force on February 27, 2024.